

SUPPLY CONTRACT NOTICE

Procurement of composters for individual houses

1. Reference

2013/333-357/IPA/LOSU01R

2. Procedure

Local open

3. Programme

IPA

4. Financing

Financing agreement

5. Contracting Authority

JKP “Komunalije”, Stari šor 114, 22000 Sremska Mitrovica

CONTRACT SPECIFICATIONS

1. Description of the contract

The subject of the contract shall be the supply and delivery, of the following supplies:

1000 Individual 400 liter composters

The place of acceptance of the supplies shall be JKP “Komunalije”, Stari šor 114, 22000 Sremska Mitrovica

TERMS OF PARTICIPATION

2. Eligibility and rules of origin

The supplies must originate in a Member State of the European Union or a country covered and/or authorised by the specific instrument applicable to the IPA programme.

A certificate of origin (for supplies with a unit cost on purchase of more than EUR 5,000) / Statement (for goods under 5000 euro per unit) must be provided by the Contractor at the latest when it requests provisional acceptance of the goods. Failure to comply with this condition may result in the termination of the contract.

The origin of the goods shall be determined according to the Community Customs Code or the international agreements to which the country concerned is a signatory.

3. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

4. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

5. Information meeting and/or site visit

No information meeting is planned

6. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

7. Period of implementation of tasks

The time limits for delivery shall be **30** days and the Incoterm applicable shall be DDP¹. The implementation period of tasks shall run from the date of contract signature by both parties.

SELECTION AND AWARD CRITERIA

8. Selection criteria

The following selection criteria will be applied to tenderers.

In order to be eligible for the award of the contract, tenderers must provide evidence that they meet the selection criteria. This must be provided by tenderers using the forms supplied in tender documentation and any additional forms tenderers may wish to use.

In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole.

The selection criteria for each tenderer are as follows:

Economic and financial capacity, Fields of specialisation and Experience and Technical and professional capacity of tenderer (based on i.a. items 3, 5 and 6 of the Tender Form for a Supply Contract).

Economic and financial capacity of candidate:

- The average annual turnover of the tenderer in the past 3 years must be at least EUR 80.000 per annum.

Fields of specialisation and Experience of candidate:

- The bidder must have previously implemented contracts in the field of public utility - sanitation or waste management and the value of executed contracts must be at least 50.000 per annum.
- The tenderer must specify the concluded contracts and, if asked, supply proof in form of a copy of the contract.

Technical and professional capacity of candidate:

- The tenderer must have completed at least 2 projects of at least the same amount of its offer and complexity in the 3 years from the submission deadline.

¹ DDP (Delivered Duty Paid) - Incoterms 2010 International Chamber of Commerce - <http://www.iccwbo.org/incoterms/id3040/index.html>

- If it is the lead member of a joint venture/consortium, it must be able to carry out at least 50 % of the contract using its own means.
- If it is a partner of a joint venture/consortium (i.e. not the lead member) it must be able to carry out at least 10 % of the contract using its own means.
- The tenderer must have at least 1 members of the staff with experience in projects of at least the same amount and complexity as this contract

An economic operator may, where appropriate and for a particular contract, rely on the capacity of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer relies mostly on the capacity of other entities or when it relies on key criteria. If the tenderer relies on other entities, it must prove to the Contracting Authority that it will have at its disposal the resources necessary to perform the contract, for example by producing an undertaking on the part of those entities to place resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the tender should include a separate document providing data on this third entity for the relevant selection criterion. Proof of capacity must be supplied at the request of the Contracting Authority.

In case of tenderer being a public body, equivalent information should be provided.

9. Award criteria

Price

TENDERING

10. How to obtain the tender dossier

The tender dossier is available at JKP Komunalije Stari Šor 114, 22000 Sremska Mitrovica or from the following Internet address: www.komunalije.co.rs. Printed media announcement was in *Novine M*, Wednesday, August 13, 2014. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Snežana Krstajić, project assistant, komunalije2@open.telekom.rs

JKP “Komunalije”, Stari šor 114, 22000 Sremska Mitrovica

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders.

11. Deadline for submission of tenders

All tenders must be received at the above Contracting Authority's address before the deadline date and time, 15.09.2014. 13:00 AM local time, by registered letter with acknowledgement of receipt or hand-delivered against receipt signed by the Contracting Authority or its representative

Any tender received after this deadline will not be considered.

12. Tender opening session

The tenders will be opened on 15.09.2014. 14:00 PM local time (provisional opening session date and time) at JKP “Komunalije”, Stari šor 114, 22000 Sremska Mitrovica, by the committee appointed for the purpose.

13. Language of the procedure

All written communications for this tender procedure and contract must be in English.

14. Legal basis

Council Regulation (EC) No.1085/2006